

REGISTRATION FORM 2019

LEARNER INFORMATION							
Surname:		First name:		Age:	Sex:		
Identity number:		Date of birth:		Contact No:			
Educational institution:		Grade:	Email address:				
PARENT/GUARDIAN INFORMATION							
Father/Guardian Name and Surname:		Identity no:	Cell phone:	Email address:			
Mother/Guardian Name and Surname:		Identity no:	Cell phone:	Email address:			
TUITION REQUIRED (Please indicate with a X)							
WOODWIND		BRASS		STRINGS		OTHER	
Flute		Trumpet		Violin		Percussion	
Oboe		French Horn		Viola		Piano	
Clarinet		Trombone		Cello		Singing	
Bassoon		Euphonium		Double Bass		Theory	
Saxophone		Tuba		Harp		Orchestra	
		Basic Music Education		Classical Guitar		Basic Music Education	
Does the learner have his/her own instrument as indicated above?		Instruments currently played & Teacher:		Does the learner take music as a subject at High School?			
YES/NO				YES/NO			
DURATION OF TUITION REQUIRED (Please indicate with an X)							
30 min:		45 min:		60 min:			
Current Student <input type="checkbox"/> YES <input type="checkbox"/> NO		Music Teacher:					
PERSON RESPONSIBLE FOR ACCOUNT							
Person responsible for account:		Identity no:	Physical address:		Cell phone:		
Occupation:		Employer:	Employer address:		Phone no:		
I, the undersigned, hereby declare that I take cognisance of the following:							
<ol style="list-style-type: none"> 1. Learners attend one lesson per week. Orchestra instrumentalists are also obliged to attend one orchestra rehearsal per week when placed in an orchestra. 2. If learners are absent more than twice from lessons or orchestra rehearsals without a valid excuse, their lessons will be terminated. 3. All new pupils are on an initial trial period of six months. Continuation of tuition is dependent on progress. 4. Tuition fees are payable by the second week of the term. 5. For termination of lessons, one term's notice in writing is required. 6. Alternative arrangements may be made with the Music Centre to pay on a monthly basis. If the parent/guardian arranges monthly payments, the parent/guardian agrees to keep the arrangements made and promptly pay such an agreed payment on the agreed date/s. Failing to adhere to the arrangement, the full outstanding balance/amount payable will be payable immediately. <p>I undertake to pay the accounts received from the Hugo Lambrechts Music Centre promptly. Should I/we fail to pay this account, I undertake to pay legal costs relating to the recovery of the outstanding monies in respect of professional services rendered, including attorneys, client fees and tracing costs. I also undertake to inform the school of any change in contact details. I hereby declare all personal information as true and correct.</p>							
Signature:				Date:			

INDEMNITY

DECLARATION BY PARENT / GUARDIAN

I, the father / mother / lawful guardian of _____ declare herewith as follows:

I warrant that I am entitled to grant permission, and herewith grant such permission that my child may participate in activities organised and/or presented by the Hugo Lambrechts Music Centre and/or its educators during rehearsals, concerts, workshops, masterclasses, orchestra camps and tours etc. I indemnify:

- The Department of Education of the Western Cape;
- The Hugo Lambrechts Music Centre;
- The Governing Body of the Music Centre;
- Principal, all educators, employees and agents of the said Department and Music Centre;
- All members of the Governing Body of the Music Centre and agents thereof

Against liability for any injury, casualty, damages or other prejudice which I, my child or any other person may suffer owing to my/my child's participation in the said activity or transport thereto or therefrom.

This indemnity excludes any injury, casualty, damages or other prejudice suffered due to a wilful or negligent act or omission by one or the other of the parties referred to above, in which case the party who acted (or failed to do so) wilfully or negligently and/or his/her principal purported to be vicariously liable, may be held liable.

Consent for the Publication of Personal Information (POPI)

Hereby, I, _____ (Initials and Surname), grant permission to the Hugo Lambrechts Music Centre to process the personal information collected on this registration form for purposes pertaining to the registration, teaching and assessment of the child indicated below. I also grant permission that photos/images/videos of him/her may be used for administration, promotion and marketing initiatives of the Music Centre including, but not restricted to:

- Classroom teaching activities, educational workshops, masterclasses and concerts;
- Printed publications such as newspapers, magazines, annual reports, programmes;
- Webpages and social media platforms;
- Fundraising proposals and feedback reports;
- Video/DVD recordings.

In granting this permission, I understand that the Music Centre may use these photos/images/videos as deemed appropriate by the principal. I further understand that although the Music Centre associated with the photos/images/videos will be identified and adults appearing in photos/images/videos may be named, the name or other personally identifiable information of the child will not be used with any photo/image/video without prior written consent.

I am signing this release form in the knowledge that any photos/images/videos posted on the school's website could be downloaded and reproduced, and I therefore release the Music Centre from any liability arising from the use of photos/images/videos of the child in Music Centre web postings.

I further understand that if I wish to rescind this agreement, I may do so at any time by sending a letter to the principal of the Music Centre.

Name(s) of learner: _____

Name of parent/guardian: _____

Address: _____

Contact number: (h) _____ (w) _____ (c) _____

Signature of parent/guardian: * _____ Date: _____

*Learners 18 years of age or older may sign this release form themselves.

DOCUMENTATION CHECKLIST: Person responsible for the account
 ID Document

Proof of Address